New Client Registration Form

Title ……………… First Name ………………………… Surname ……………………………………………….. Billing Address…………………………………………………………………….……………………………………….

………………………………………………………………………………………...………………………………………….

Telephone Home……………………..................………. Work……………………………………..…………........ Mobile………………………………………………Email…………………………………………………………………

Yard Address ....………………………………..………….………………………………….……………………………

……………………………………………………………………………………………………………………………………

Yard Contact Name……………………………………... Yard Phone……………………………………………..

Horse(s) Name …..…………………………………………………….…………………………………………………..

Dog(s) Name …..…………………………………………………….…………………………………………………..

Vet Name/Practice………………….……………………………………………………………………………………

I consent to physiotherapy treatment for the above horse(s)/dog(s) in accordance to the terms and conditions below.

Sign…………………………………………………………………Date…………..………………………………..………

**Terms and Conditions**

**New Clients**

Veterinary consent is gained before any physiotherapy assessment or treatment is carried out by the practice. The veterinary practice the client is registered with will be contacted to obtain this consent and obtain any relevant history prior to the first visit.

New clients will be asked to pay at the time of physiotherapy visit for the first 3 months.

**Instructions**

Unless otherwise advised it will be assumed that the person responsible for the daily care of the horse/dog has the owners full authority to seek physiotherapy assessment/treatment. The owner will be responsible for all cost incurred.

**Payment**

Payment for physiotherapy is due within 10 days of invoice issue date.

The practice reserves the right to charge an administration fee for all balances that are unpaid 60 days after invoice issue date.

Balances remaining outstanding 90 days after invoice issued may be referred to a debt collection agency.

**Insurance**

Clients are requested to settle all outstanding amounts within the required 10 day payment term whether or not the physiotherapy treatment is part of an insurance claim.

Clients wishing to claim back the costs of physiotherapy on insurance must be referred for physiotherapy by their veterinary practice before treatment commences.

Clients will remain responsible for all charges should the insurance claim for any reason refuse the claim.

Prior agreement must be obtained should clients wish for the insurance company to settle directly with the practice.